

**UNIVERSITY OF NAROWAL ADMISSION POLICY FOR THE UNDERGRADUATE
DEGREE PROGRAMS SEMESTER FALL -2022 (UNDER SEMESTER SYSTEM
RULES)**

1) GENERAL CRITERIA

1.1 University of Narowal (UON) start the Manual admissions for all Undergraduate Degree Programs given in the **Annexure-I** shall be processed against the advertisement in print and electronic media under Semester System on Open Merit and Reserved Quotas as given in **Annexure-II**.

1.2 The eligible applicants (Male / Female / Transgender) can apply without any discrimination for admission at University of Narowal.

1.3 Unless, mentioned in **Annexure-II**, the reserved seats are only for the Morning Degree Programs.

1.4 Only complete application(s) along with following compulsory documents shall be processed:

- a. Candidate's passport size photograph (with blue background).
- b. Matriculation and Intermediate or Equivalent Certificate/DMC issued by respective Board at the time of application.
- c. In case of any discrepancy, fake documentation or concealment of facts, the admission shall be cancelled at any stage of the degree.
- d. The applicants applying for reserved seats must attach all relevant documents mentioned in the attached **Annexure-II**; otherwise, the application shall not be processed.
- e. Applicants shall submit separate admission form for each program.
- f. Applicants shall deposit amount Rs. 1000/- (Non-Refundable) against each form for admission processing fee/ fee of admission form in The Bank of Punjab, Narowal, Branch through challan form, and shall attach the original slip with admission form at the time of admission in Admission Office, University of Narowal.

1.5 Considering eligibility, a candidate may apply for more than one-degree programs.

1.6 The admission calendar for Fall-2022 shall be given on the Admission Form and also circulated among applicants through University Website and Official Facebook Page of the University before the start of admission.

1.7 The change of subject within stipulated time period (**from the display of last Merit List to the 3 days**) shall only be allowed to the applicants who have already applied for the desired degree program(s) with the approval of Competent Authority subject to the availability of seats and eligibility.

1.8 Semester dues shall be refunded (if requested);

- a. Full fee before the commencement of classes. (Excluding Non-Refundable Fee)

- b. Half fee within 7 days of commencement of classes. (Excluding Non-Refundable Fee)

Requirements for fee refund:

- i. Cancellation of admission notification.
- ii. Original fee paid challan.
- iii. ID card/B-Form copy of the applicant.
- iv. Bank account in The Bank of Punjab on the name of Applicant.
- v. Fee refund shall be made only in form of cross cheque.

1.9 Merit List of selected candidates shall be displayed on the University Website and Official Facebook Page as per admission calendar.

1.10 An applicant can file the admission grievance(s) (if any) along with all required documents in the admission office for redressal within two working days after the display of the merit list(s).

1.11 All the selected candidates mentioned in any merit lists shall appear in the Admission Office along with all credentials (in original), CNIC / B-Form, two passport size fresh photograph with blue background and two sets of attested copies of all credentials placed in an ordinary paper folder within stipulated time before the notification / display of the next merit list to get bank Challan for the semester fee / dues and securing of admission.

1.12 The admission dues / fee shall be deposited during the stipulated period given in the admission calendar (Fall-2022) in The Bank of Punjab, Narowal, Branch (ONLY) and a copy of same shall have to be deposited in the Admission Office for semester registration (In case of failure the semester registration shall not be proceeded). The referred dues / fee shall not be deposited in any other bank.

1.13 In case the semester fee / dues are not deposited within stipulated time the admission offer shall stand cancelled.

1.14 Subject to the availability, for hostel facility preference shall be given to the candidates having domicile other than District Narowal. (Based on Merit)

1.15 Equivalence Certificate of "A" Levels or Intermediate Certificate awarded by the foreign institutions issued by the Inter Board Committee of Chairman (IBCC) is mandatory at the time of registration.

1.16 The applicant's upper age limit shall be 24 years for Male and 25 years for female at the admission closing date. No further age relaxation shall be permissible.

1.17 UON employees shall apply for the Employment Certificate in the Registrar Office University of Narowal. The Registrar Office shall provide to the applicant and same shall be forwarded to Admission Committee within two working days of the receipt.

1.18 Considering minimum required number of students per section/class and the University resources, the University reserves the right for not offering any degree program(s).

1.19 Considering above Para if a degree program is not offered. All deposited semester dues shall be refunded to the applicant other than application fee.

1.20 The number of students in morning session in a section shall be 60 (50 Open Merit + remaining 10 reserved for quota seats) students. The reserve seat quota shall not be available for evening session and number of students in each evening section shall be 60 (All on Open Merit). **(The minimum number of students shall be 25 in each section to start a program).**

1.21 Unless, mentioned the applicants having 3-years relevant Associate Diploma (DAE) duly recognized by Pakistan Board of Technical Education (PBTE) shall apply against reserved quota in the relevant morning programs; whereas, they may apply against open merit in relevant Evening Programs also (**Note:** Quota's option shall not be admissible for Evening Programs)

1.22 The details of the Undergraduate degree programs offered for Fall-2022 and the respective eligibility criteria are given below;

<u>ANNEXURE-I</u>	
UNDERGRADUATE DEGREE PROGRAMS OFFERED BY THE UNIVERSITY OF NAROWAL IN FALL-2022 (FOR FULL TIME MORNING/EVENING PROGRAMS)	
Faculty of Science	
Degree Programs	Eligibility and Merit Determination Criteria
1. BS Botany 2. BS Biochemistry 3. BS Biotechnology 4. BS Zoology	At least 50% marks are required in the intermediate (Pre-Medical) or Science Group with Biology or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time. MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.
5. BS Chemistry	At least 50% marks are required in the intermediate (Pre-Medical or Pre-Engineering) or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time. MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.
6. BS Environmental Sciences	At least 50% marks are required in the intermediate (Pre-Medical or Pre-Engineering) or ICS or Science Group with relevant subject to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time. MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks
7. BS Mathematics	At least 50% marks are required in the intermediate (Pre-Engineering) or Science Group with Mathematics (200 Marks) or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time. MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.

8. BS Physics	<p>At least 50% marks are required in the intermediate (Pre-Medical or Pre-Engineering) or Science Group with Physics (200 Marks) or Mathematics (200 Marks) or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time.</p> <p>MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.</p>
Faculty of Business and Economics	
9. BBA 10. BS Economics	<p>At least 45% marks are required in the intermediate or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time.</p> <p>MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.</p> <p>NOTE: Diploma in Commerce (3 years) students can only apply on open merit</p>
Faculty of Social Sciences	
11. BS Education 12. BS Mass Communication and Media	<p>At least 45% marks are required in the intermediate or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time.</p> <p>MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks</p> <p>NOTE: DAE holders may apply against Open Merit.</p>
Faculty of Language and Linguistics	
13. English Literature 14. English Linguistic 15. Urdu	<p>At least 45% marks are required in the intermediate or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time.</p> <p>MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks</p> <p>NOTE: DAE holders may apply against Open Merit.</p>
Faculty of Art and Design	
16. BS Fine Arts	<p>At least 45% marks are required in the intermediate or equivalent to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time.</p> <p>MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.</p>
Faculty of Food & Nutrition	
17. BS Food Science & Technology	<p>At least 50% marks are required in the intermediate (Pre-Medical or Pre-Engineering) or equivalent to meet the minimum</p>

	<p>admission criteria. OTHERWISE: the admission shall be cancelled at any time.</p> <p>MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.</p> <p>NOTE: Diploma holders (Food Science & Technology) 3-years Degree may only apply against 5% quota seats.</p>
Faculty of Computing and Information Technology	
18. Computer Science	<p>At least 50% marks are required in intermediate or ICS or equivalent with mathematics (200 Marks) to meet the minimum admission criteria. OTHERWISE: the admission shall be cancelled at any time.</p> <p>MERIT CALCULATION CRITERIA: 30 % Matriculation Marks + 70% Intermediate Marks.</p> <p>NOTE: Diploma holders (Electrical, Electronics, telecom, IT) 3-years Degree may only apply against 5% quota seats.</p>

ANNEXURE-II	
DETAIL OF RESERVED SEATS IN UNDERGRADUATE DEGREE PROGRAMS AND ADMISSION CRITERIA	
<p>In addition to the above-mentioned general admission criteria the following criteria shall also be applicable upon all reserved seats applicants.</p> <ol style="list-style-type: none"> a. The merit of the offered reserved seats shall be determined within the category; however, the applicant has to fulfill the general minimum admission eligibility criteria to apply. b. In case, if more than required nominations are received for a particular degree program, UON shall reserve the rights to prepare the merit list accordingly. c. Subject to the eligibility a candidate may apply for more than one reserve quota. d. The relevant document as proof of the reserve quota eligibility shall be required. 	
	Eligibility Criteria
1. Persons with Disability	<ol style="list-style-type: none"> a) Two percent (2%) seats; at least one seat is reserved for special persons in all Undergraduate degree program. b) The applicant shall have to produce a certificate, duly issued by the District Disable Assessment Committee issued by relevant District or federal government.
2. Sports	<ol style="list-style-type: none"> a) Two percent (2%) seats; at least one seat is reserved for sports persons in all Undergraduate degree programs. b) The applicant shall provide a registration certificate from Country / Provincial / District Sports Board along with certificate(s) of participation at inter college / board / province level issued by the concerned education department / board / province.

3. Co-Curricular Activities	<p>a) One percent (1%) seat(s); at least one seat is reserved for co-curricular activities in all Undergraduate degree programs.</p> <p>b) The applicant shall have to provide certificate(s) in the co-curricular activities at inter college / board / province level issued by the concerned education department / board / province.</p>
4. Children of UON Employees	<p>a) Two (2%) seats; at least one seat is reserved for the children of UON Regular BPS/TTS (excluding staff on deputation) in all Undergraduate Degree Programs.</p> <p>b) The candidates having DAE are not eligible to apply against reserved seat of Children of UON employee. However, they may apply against reserve seats of DAE.</p> <p>c) NADRA B-Form, UON employment certificate issued by Registrar office shall be required along with admission application form.</p>
5. FATA	<p>a) Two (2%) seats; at least one seat is reserved for the applicants of FATA in all Undergraduate degree programs.</p> <p>b) The domicile and CNIC of FATA shall be required.</p>
6. Baluchistan	<p>a) One (1%) seat; at least one seat is reserved for the applicants of Baluchistan in all Undergraduate degree programs.</p> <p>b) The domicile and CNIC of FATA shall be required.</p>
7. Gilgit-Baltistan	<p>a) One (1%) seat; at least one seat is reserved for the applicants of Gilgit-Baltistan region in all Undergraduate degree programs.</p> <p>b) The domicile and CNIC of FATA shall be required.</p>
8. Azad Jammu And Kashmir (AJK)	<p>a) One (1%) at least one seat for the Azad Jammu and Kashmir (AJK) region in all Undergraduate degree programs.</p> <p>b) The domicile and CNIC of FATA shall be required.</p>
9. Minorities	<p>a) Two (2%) at least one seat for Minorities in all Undergraduate degree programs.</p> <p>b) NADRA or Government Body documents for the proof of claim as minority shall be required.</p>
10. Shuhada	<p>a) Two (2%) seats; at least one seat is reserved for the children of Shuhada in Army, Police & Rangers.</p> <p>b) Death Certificate (with the reason of Death), letter from the concerned sDepartment and Service Book shall be required.</p>