

NOTIFICATION

In anticipation approval of the Academic Council, the Vice Chancellor, in exercise of the powers conferred upon him under section 15(1) of the University of Narowal Act X of 2018, has been pleased to approve the Admission Policy of MS / M.Phil. Programs for admissions of **Semester Fall-2023**.

GENERAL CRITERIA

- 1) The University of Narowal (UON) will commence online admissions for all MS/M.Phil. programs listed in **Annexure-I**. These admissions will be processed through the online admission portal of University of Narowal, based on the advertisement in print media, electronic media, and billboards, following the semester system and open merit basis. The eligible applicants (Male / Female / Transgender) can apply without any discrimination for admission at University of Narowal.
 - 1.1 MS/M.Phil. Programs shall be full time/morning program.
 - 1.2 MS/M.Phil. admission merit shall be calculated/determined as per criteria mentioned in

Annexure-II.
 - 1.3 Only complete application(s) along with following compulsory documents shall be processed:
 - a. Candidate's passport size photograph (with blue background).
 - b. Copies of all transcripts/degrees issued by respective Board, Institute & University at the time of application (Attested by Gazetted Officers.)
 - c. The university reserves the right to cancel the admission at any stage of the degree if any discrepancy, submission of fake documentation, or concealment of facts found at any stage.
 - d. Applicants shall deposit amount of Rs. 1000/- (Non-Refundable) against each program applied for admission. Challan form for admission processing

Hal. A.



fee will be generated at online admission portal, and student shall upload the copy of paid challan at online admission portal of University of Narowal.

1.4 The admission calendar for Fall-2023 will be provided on the online admission portal and will also be circulated among applicants through the University's website and official Facebook page before the commencement of admissions.

1.5 Semester dues shall be refunded (if requested):

Sr. #	Particular	Policy
8.	Full (100%) Fee Refund	Up to 7 th day of commencement of classes OR 7 th day of deposit in case fee is deposited after commencement of classes
9.	Half (50%) Fee Refund	From 8 th to 15 th day of commencement of classes OR 8 th to 15 th day of deposit in case fee is deposited after commencement of classes.
10.	No (0%) Fee Refund	From 16 th day of commencement of classes OR 16 th day of deposit in case fee is deposited after commencement of classes.
11.	Due to low percentage in Last / Terminal Degree	The result will be compiled by the department with in fifteen (15) working days. After declaration of result the whole fee (100%) will be refunded.
12.	Irrelevant Terminal Degree to the course applied	The whole fee (100%) will be refunded within current fifteen (15) days after lacuna/ambiguity identified.
13.	Non-Commencement of any program due to low intake of students or any other reason	The whole fee (100%) will be refunded within notified by the registrar office. It will be the fifteen (15) days after the decision is properly responsibility of the department to inform the student regarding Serial No 4, 5 and 6.
14.	Dropped Out students due to low CGPA	The challan form of those shall be blocked who do not qualify promotion criteria. The whole fee (100%) will also be refunded to the non-going students who have deposited their fee for the subsequent semester but dropped in earlier semester.

Note: % age of fee shall be applicable on all components, except for security and admission charges. Timeline shall be calculated continuously covering both weekdays and weekend.

3. The candidates shall apply for fee refund through Head of Department and Director Students Affair with in time period mentioned above.

Has-A.



4. The Director Students Affairs shall forward the same to the Treasurer Department for further course of action along with following documents.
- e. Fee refund form duly signed/stamped by HOD and DSA.
 - f. Notification of commencement of classes
 - g. Proof of admission cancellation
 - h. Original fee paid challan
- 1.6 Merit List of selected candidates shall be displayed on the University Website and official Facebook page as per Admission Calendar.
- 1.7 An applicant can file the admission grievance(s) (if any) along with all required documents in the admission office for redressal within two working days after the display of the merit list(s).
- 1.8 All the selected candidates shall appear in the Admission Office along with all credentials(in original), CNIC / B-Form, two passport size fresh photograph with blue background and two sets of attested copies of all credentials placed in an ordinary paper folder within stipulated time before the notification / display of the next merit list to get bank Challan for the semester fee / dues and securing of admission.
- 1.9 The admission dues / fee shall be deposited during the stipulated period on admission calendar (Fall-2023) in The Bank of Punjab, (any branch) and a copy of same shall have to be deposited in the Admission Office for semester registration (In case of failure registration shall not be proceeded).
- 1.10 In case the semester fees / dues are not deposited within stipulated time and original copy of fee paid challan not submitted in the admission office, admission offer shall stand cancelled.
- 1.11 Subject to the availability, for hostel facility preference shall be given to the candidates having domicile other than District Narowal (Merit based).
- 1.12 There is no upper age limit for MS/M.Phil. applicants.
- 1.13 Considering minimum required number of students per section/class and the

Has. A.



University of Narowal

UNIVERSITY OF NAROWAL, NAROWAL

Phone: 0542-920049, Fax: 0542-920051

Email: registrar@uon.edu.pk

Website: www.uon.edu.pk

Office of the Registrar

Ref. No.: UON/REG/23/752

Dated: 31 - 7 - 2023

University resources, the University reserves the right for not offering any degree program(s).

1.14 Considering above Para if a degree program is not offered. All deposited semester dues shall be refunded to the applicant other than application fee.

1.15 The number of students in morning session in a section/class shall be 15 to 25 students. Quota's option shall not admissible for MS/M.Phil. Programs

1.16 The Govt. job holders shall apply along with NOC from their parent Department.

1.17 The details of the MS/M.Phil. Degree Programs offered for Fall-2023 and the respective eligibility criteria are given below:



University of Narowal

UNIVERSITY OF NAROWAL, NAROWAL

Phone: 0542-920049, Fax: 0542-920051

Email: registrar@uon.edu.pk

Website: www.uon.edu.pk

Office of the Registrar

Ref. No.: UON/REG/23/752

Dated: 31 - 7 - 2023

ANNEXURE-I	
MS/M.PHIL. DEGREE PROGRAMS OFFERED BY THE UNIVERSITY OF NAROWAL IN FALL-2023 (FOR FULL TIME/ MORNING PROGRAMS)	
Degree Programs	Eligibility and Merit Determination Criteria
1. MPhil Biochemistry 2. MPhil Botany 3. MPhil Education 4. MPhil Environmental science 5. MPhil Management & Administrative science 6. MPhil Mass communication & Media 7. MPhil Math 8. MPhil Physics 9. MPhil Zoology 10. MPhil Food Science & Technology	<ul style="list-style-type: none">• Minimum 16 years of education or equivalent from HEC recognized institution or University in the relevant subject.• At least 2.5/4.00 CGPA or 3.25/5.0 CGPA or 45% Annual System or 60% (Semester System where CGPA is not mentioned) marks required for submission of application for admission.• The GAT-General (Conducted by National Testing Service) with a minimum 50% cumulative score will be required at the time of admission.• Test and interview can be conducted where needed.

Has A.



University of Narowal

UNIVERSITY OF NAROWAL, NAROWAL

Phone: 0542-920049, Fax: 0542-920051

Email: registrar@uon.edu.pk

Website: www.uon.edu.pk

Office of the Registrar

Ref. No.: UON/REG/23/752

Dated: 31 - 7 - 2023

<u>ANNEXURE-II</u>	
Merit Determination Formula for MS/M.Phil. Admission	
Degree	Percentage of Marks
Matriculation or Equivalent to 10 years of Education	10%
Intermediate or Equivalent to 12 years of Education	20%
BA/BSc. or Equivalent to 14 years of Education	20%
MA/MSc. or Equivalent to 16 years of Education	50%
Total	100%
Note: In case of BS Years Program 70% shall be included (In place of BA/BSc. & MA/MSc).	

Haseeb Sarwar
(Dr. Muhammad Haseeb Sarwar) 31/7/23
Registrar

- **COPY FOR INFORMATION:**
- Convener of Committee
- Members of Committee
- Assistant Registrar (Academics & Establishment-I)
- Assistant Registrar (Admission & Registrations)
- PS to Vice Chancellor
- Office File