

Section I – Invitation to Bid

OPERATING CANTEEN AND PHOTOCOPY / STATIONARY / BOOKSHOP IN UNIVERSITY OF NAROWAL Tender # UON-05-12-2024-02-R

Electronic Bids for operating *canteen and photocopy/ stationary/ book shop* are invited from Bidders i.e. firms/companies/sole proprietor/ general order Service Providers etc. registered with **E-PADS / PPRA** and relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc). The Bids shall be received as per single stage two envelope procedure.

LOT	Description of services	Estimated Rental Value per Year	Amount of Bid Security 2%	Remarks
LOT-01	Operating Canteen at University of Narowal (Lot-01)	800,000	16,000	Detail of essential materials, quantities enclosed with Bidding documents.
LOT-02	Operating Photocopy/ Stationary / Book Shop at University of Narowal (Lot-02)	400,000	8,000	

The intending bidder shall submit signed and stamped documents including technical and financial bids online through **E-PADS portal** on or before **06-05-2025 at 12.30 PM**. Manual bid(s) not acceptable. Bidder must submit **2%** Bid Security of the estimated price in the form of CDR/Bank Guarantee / Demand Draft / Pay Order on **E-PADS portal** in favor of Treasurer, University of Narowal and submit original to addressee before closing date and time. Bidder must submit original Affidavit on RS.100/- E-Stamp to the addressee that the company has never been blacklisted by any Government/Semi-Government/autonomous body or private company. Late Bids shall be rejected. The Bids will be opened through **E-PADS** on the same day at **01:00 PM** in the presence of committee and the bidders or their authorized representatives who may choose to be present at the address below. Interested eligible Bidders may obtain further information from **University of Narowal** at the address given below from 08.00 AM to 4.00 PM before closing of submission time as mentioned above. The bid validity period shall be 120 days from the last date of submission of tender.

University of Narowal will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of Bids. In case of official holiday on the day of submission, next day will be treated as closing date. The Bidding document carrying all details can also be downloaded from <https://uon.edu.pk/> and website of Punjab Procurement Regulatory Authority <http://ppra.punjab.gov.pk> and from **E-PADS** without paying any fee/cost.

Contact Details:

Muhammad Azam Ilyas (Secretary Central Purchase Committee)
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