



UNIVERSITY OF NAROWAL

PROJECT STAFF REQUIRED

Applications are invited from Pakistani/AJK Nationals for the following Project Posts purely on contract basis for the HEC Funded project titled “**Establishment of Institute of Sports**” at University of Narowal.

Sr.	Name of Post	No. of Posts	Age Limit (Years)	Qualification
1	Professor (Sports Sciences / Physical Education) (BS-21)	1	35-50	(i) PhD in Sports Science or Physical Education or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Fifteen years teaching or research or professional experience in a post graduate institute or a university recognized by the Higher Education Commission or national or international organization. OR Ten years post PhD teaching or research or professional experience in a post graduate institute or a university recognized by the Higher Education Commission or national or international organization; and (iii) Fifteen research publications in the journals recognized by the Higher Education Commission out of which five publications shall be within last five years.
2	Director (Sports / Physical Education) (BS-20)	1	40-50	(i) PhD in Sports Science or Physical Education or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) eight years post qualification experience in organizing various sports

				at national or international level. OR (i) MS. M.Phil. (second division) in Sports Sciences or Physical Education or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Ten years post qualification experience in organizing various sports at national or international level. OR (i) Master's degree (second division) in Sports Sciences or Physical Education or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Twelve years post qualification experience in organizing various sports at national or international level.
3	Deputy Director (Sports) (BS-18)	1	25-45	(i) BS (second division) in Physical Education or Sports Sciences or equivalent qualification from an institute or university recognized by Higher Education Commission; and (ii) Five years post qualification experience in organizing sports at national or international level.
4	System Administrator (ICT) / Assistant Director (IT) (BS-17)	1	21-35	(i) BS (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission.

5	Assistant Director (BS-17)	1	21-35	Master's degree (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
6	Assistant Treasurer / Accounts Officer (BS-17)	1	21-35	MBA or M.Com. or ACMA or ACCA or M.Sc. (second division) in Economics or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
7	Medical Officer (BS-17)	1	21-35	(i) MBBS (first division) from an institute or a university recognized by the Higher Education Commission; (ii) Registered with the Pakistan Medical Commission; and (iii) One year house job experience
8	Security Officer (BS-17)	1	21-35	(i) Bachelor's degree (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission. OR (i) Retired commissioned officer from the forces; (ii) Not retired on medical or disciplinary grounds; and (iii) Two years after retirement are not passed.
9	Library Assistant (BS-14)	1	18-30	(i) Bachelor's degree (second division) with Library Science or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Three years post qualification relevant experience. OR (i) Higher Secondary School Certificate (second division) from a recognized Board; (ii) Certificate in Library Science; (iii) Five years post qualification relevant experience; and Knowledge of computer.

10	Junior Clerk (BS-11)	5	18-30	(i) Higher Secondary School Certificate (second division) from a recognized Board; (ii) Twenty-five words per minute typing speed on computer in English; and (iii) Proficient in M.S. Office or any other compatible office application.
11	Security Guard (BS-05)	4	18-30	(i) Ex-service man not below the rank of L/Naik or equivalent rank from Forces; (ii) Not retired on medical or disciplinary grounds; (iii) Experience in security matters; and (iv) Two years are not passed after retirement. (v) Height = 5' 6"; and (vi) Chest = 32" – 34".
12	Ground man (BS-02)	10	18-30	(i) Secondary School Certificate (second division) or equivalent qualification from a recognized Board; and (ii) Five years post qualification relevant experience.
13	Sweeper (BS-01)	10	18-25	Literate.
14	Naib Qasid (BS-01)	10	18-25	Secondary School Certificate (second division) or equivalent qualification from a recognized Board.
15	Mali (BS-01)	5	18-25	Literate.

TERMS & CONDITIONS:

- Applicants are required to complete and submit the online application form available on the University of Narowal Job Portal at www.uon.edu.pk by **07.09.2026**. The duly online filled application form, along with all required documents, must reach the Office of the Registrar, University of Narowal, through courier service no later than **10.09.2026 at 04:00 PM**. **(By hand application shall not be received / entertained in any circumstances).**
- Applicants for the post of Professor are required to submit six (06) sets, while applicants for all other positions are required to submit two (02) sets of the duly completed online application form, along with attested copies of all degrees/certificates, both sides of transcripts/Detailed Marks Certificates (DMCs), attested/verified experience certificates, updated CV, NOC (where applicable), domicile, CNIC, and recent passport-size photographs. **Note: Applicants for the post of Professor shall additionally submit/attach four (04) DVDs containing soft copies of all their credentials, duly organized in clearly labeled folders such as**

Academic Credentials, Experience Certificates, Publications, etc., along with their application/dossier.

3. The responsibility of authenticity/genuineness of the documents/data provided/given with the application will rest absolutely on the applicant. In case any information provided by the applicant in his/her application form is found incorrect or false at any stage, he/she will be disqualified and action will be taken under the rules.
 4. Dismissed/terminated from the service or penalized contrary to the service(s), by any of the University/Government Department/Autonomous Body/Semi-Government/Service Tribunal or any Court of Law are not eligible to apply against aforementioned posts.
 5. Applicants working in any capacity in the Government, Semi Government and Autonomous Bodies (Including UON Employees) must apply through proper channel and attach NOC issued by competent authority.
 6. The experience gained on Daily Basis, Part time, Honorary and Apprentice shall not be considered.
 7. Experience in private entities shall only be accepted if such entity is registered with SECP, Registrar of Firms of any other Regulatory Authority.
 8. The applicant(s) having foreign degree must attach HEC/IBCC equivalence certificate (issued & attested by the HEC/IBCC) with the application form.
 9. Age Relaxation in upper age limit may be granted as per the Government/University rules.
 10. An original Bank Challan/Deposit slip paid in any Bank of Punjab branch, **Account No. 6510222875800028**. No Bank Draft, Pay Order, Cheque or Postal Order etc. are acceptable. Note: (Applicant will attach the Original Paid Challan receipt with application. Without original paid challan application shall be considered incomplete and liable to be rejected).
- Non-refundable application processing fee is as under:**
- Rs. 3000/- for (BS-21 & BS-20)
 - Rs. 1000/- for (BS-18 & BS-17)
 - Rs. 500/- for (BS-14 to BS-05).
 - Rs. 300/- for (BS-02 & BS-01)
11. The hiring process in subject to the approval of the Competent Authority.
 12. Only shortlisted candidates meeting the eligibility criteria (mentioned in the advertisement/according to the University Service Statutes/Official Schedule) will be called for test/interview and no TA/DA will be admissible for this purpose.
 13. Please clearly write name of the post applied for on top right side of the envelope.

14. The University is not responsible for delays in receiving call letters for interview due to courier's lapses.
15. The University reserves the right not to fill any post/withdraw the appointment against any advertised post without assigning any reason.
16. Shortlisting of the applicants shall be made in accordance with the procedure laid down by the University according to the rules /service statutes.
17. All terms and conditions, rules and regulations, perks and privileges, contributions and decisions of University of Narowal/Government of the Punjab/Federal Government shall apply to the incumbents appointed against the instant advertisement.
18. All the recruitments shall be made purely on contract basis & project basis and governed under the provision available in the Project. Aforementioned posts will be abolished after the completion of project and selected candidates will have no right to claim their appointment on regular basis.

REGISTRAR OFFICE

New Campus University of Narowal, Shakargarh Road Narowal.



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