



# UNIVERSITY OF NAROWAL

The University of Narowal intends to appoint an Individual Consultant (short term consultancy). Applications are invited from qualified, competent and seasoned legal practitioners (Pakistani nationals only) as per the following criteria and terms & conditions:

## QUALIFICATION

- i) LLB (second division) or equivalent qualification from an institute or a University recognized by the Higher Education Commission.

## RESPONSIBILITIES:

- To deal with all legal matters on behalf of the University in all the Courts of Law and before Federal or Provincial Ombudsman.
- To provide legal opinion to the University authorities on day to day legal issues and financial aspects
- To appear in legal proceedings on behalf of the University
- To file appeals against orders/decrees for and against the UON in Appellate Courts
- To vet and assist in legal issues pertaining to execution of contracts/agreements
- To obtain necessary comments and documents from the concerned departments/branches of the University
- To assist and attend the University authorities at any legal/administrative forum if so required by the Vice-Chancellor.
- Any other special cases assigned by the Vice-Chancellor.

## TERMS & CONDITIONS

- The appointment of Individual Consultant shall be made on contract basis at fixed monthly remuneration.
- Preference will be given to the candidate(s) who has/have rich experience of dealing with the cases of Universities and well versed with the University Act, Statutes, Policies, Rules & Regulations, etc.
- The duration of consultancy services likely to be four months (04) extendable based on the satisfactory performance and need of the University.
- A committee constituted by the Vice-Chancellor shall assess/recommend the suitable candidate on the basis of required professional credentials of the candidate.

## HOW TO APPLY:

- **Walk-in Interviews will be conducted on 23<sup>rd</sup> July, 2025 from 12:00 pm to 01:00 pm at Committee Room, New Campus University of Narowal.**
- The responsibility of authenticity/ genuineness of the documents / data provided / given with the application will rest absolutely on the applicant. In case any information provided by the applicant in his / her application form is found incorrect or false at any stage, he / she will be disqualified and action will be taken under the Rules.
- Dismissed / terminated from the service or penalized contrary to the service(s), by any of the University / Government Department / Autonomous Body / Semi- Government / Service Tribunal or any court of Law are not eligible to apply against aforementioned posts.

**DR. MUHAMMAD HASEEB SARWAR**

**REGISTRAR**

University of Narowal, Shakargarh-Narowal Road, Narowal.

Web: [www.uon.edu.pk](http://www.uon.edu.pk), Tel off: + 92 542- 920051, E-Mail. [registrar@uon.edu.pk](mailto:registrar@uon.edu.pk)